



# Shaftesbury Abbey CE VA Primary School PTFA

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Registered Charity Number:- 1062348



## **Minutes of PTFA AGM Meeting** **26<sup>th</sup> September 2019, 7.30pm in the School Hall**

### **Present:-**

Sarah Adams welcomed all those present who were Kerry O'Connor, Helen Caines, Beth Alahakoon, Lorraine Stone, C Spencer, Trudi Green, Stephanie Down, Katie Snow, Hannah Cook, Harriet Bajorat, Michelle Lane, Kate O'Farrell, Beth Harris, Helen Harrow, Katie Pyke, Michael Salisbury and Nicola Pyke.

### **1. Apologies**

Apologies had been received from Lucy Hobbs, Emma Plumley, Jane Ward, Sarah Junor, Hannah Jefferson, Claudette Dieu de Bellefontaine, Emma Devlin, Deborah Graham, Rachel Ind and Emma White.

### **2. Minutes of Previous Meeting**

The minutes of the last AGM meeting had been circulated to all members. The committee adopted the minutes and these were signed by SA

### **3. Action points from last meeting**

No actions

### **4. Chairs Report**

Thank you so much for coming this evening. We really appreciate how busy you all are and the amount of juggling that is required to get out the house, so we hope you enjoy a glass of wine and the cheese provided as you listen in to what we've achieved as a PTFA to support our school during the last academic year.

My name is Sarah Adams and I am the current chair of the PTFA.

Last year's committee consisted of Helen Harrow as Vice Chair, Elena Nicoara as Secretary and Katie Pyke as Treasurer. Mr Salisbury was our governor Rep and Mrs Brockway was our teacher Rep.

At the beginning of an academic year, a PTFA is obliged to hold an AGM. The AGM follows a slightly more formal format to usual PTFA meeting. Tonight we have to do the following 2 jobs to comply with obligations of being a charity

1. The Treasurer and I will provide our reports of the PTFA's achievements in 2018-19 for records;
2. Secondly we need elect new committee members for the coming year.

We have had a excellent year and have been able to provide the school with various additional items, both educational and fun.

I've probably forgotten something but here goes. Donations to cover transport for class trips, Funded Year 5 Lets Get Cooking Club, paid for a Pantomime visit, purchased digital cameras for each class, obtained funding from Tesco Bags4life to renovate the school

Initialled by Committee Chair \_\_\_\_\_

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pond, purchased various prizes for the spelling bee competition and Poetry recital, purchased gazebos for outside events and donated £3,000 towards the new interactive boards.

We have also raised £2,881.49 + gift aid to design and make a sensory garden in the stumping ground.

This will not have been possible without the help of parents and staff alike, either donating their time or their hard earned cash (quite often both), and the children too, who have participated in many of our events. We are particularly grateful to the Sarah Junor and Emma Partridge for running marathons to raise money for the PTFA.

We did sadly lose a very valued member of the PTFA Sarah Beauchamp to cancer. We bought a buddy bench in her memory and this is currently in the stumping ground. This will be placed in the sensory garden and is a place where children can go and sit with their friends, chat and take in the beautiful views around them.

Finally I'd like to say a huge thank you to the committee, Mr Salisbury and the office Staff for their support in my first year as Chair and would be delighted to carry on this academic year if elected. Thank you all .

## **5. Treasurers Report**

Opening balance – 14/08/18 - £10045.35

Closing balance 31/08/19 - £8312.07

Total paid in - £10439.00

Total paid out £6441.24

Some of the money in totals –

Bags2school - £480.80

Tesco - £4000.00

Easy Fundraising -£168.36

Marathon & 3 Peaks Challenge - £2881.40 + gift aid

Some of the money out totals -

Lets get cooking - £136.49

Items for school - £8392.80

Pond - £4751.71 (£4000 from Tescos as mentioned above)

## **6. Appointment of a new PTFA Committee**

At the AGM, the current PTFA Committee stands down and we elect a new PTFA Committee to represent the association throughout the forthcoming academic year. Our PTFA Constitution requires the following to form the PTFA committee : Chair, Vice Chair, Treasurer and Secretary.

This year we invited nominations to be sent in advance of the AGM. We received the following nominations:-

Nominations received for Chair :

Sarah Adams proposed by Kerry O'Connor seconded by Helen Caines

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**With no further nominations Sarah Adams was elected as Chair for the 2019-2020 Academic Year**

Nominations received for Vice Chair :

Nicola Pyke proposed by Sarah Adams seconded by Katie Pyke- NO RELATION

**With no further nominations Nicola Pyke was elected as Vice Chair for the 2019-2020 Academic Year**

Nominations received for Treasurer :

Katie Pyke proposed by Michael Salisbury seconded by Helen Harrow

**With no further nominations Katie Pyke was elected as Treasurer for the 2019-2020 Academic Year**

Nominations received for Secretary :

Elena Nicoara proposed by Lorraine Stone seconded by Trudi Green

**With no further nominations Elena Nicoara was elected as Secretary for the 2019-2020 Academic Year**

Aside from the official committee we do have the following roles that the following people have agreed to carry out.

Governor Rep – Michael Salisbury

Teacher Rep – Lorraine Stone

Raffle Co-Ordinator – Lucy Hobbs

Publicity Co-Ordinator – Emma Plumley

Class Reps

Keep an eye out on Classlist for upcoming events and please do help us out with these if you can.

## **7. AOB**

Mr Salisbury thanked the PTFA and volunteers for all their hard work.