



Shaftesbury Abbey CE VA Primary School PTFA

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Registered Charity Number:- 1062348



Minutes of PTFA Meeting Tuesday 15th October 2019, 7.30pm @ Ye Olde Two Brewers

Present:-

Sarah Adams welcomed all those present Katie Snow, Lorraine Stone, Kate O'Farrell, Nicola Pyke and Trudi Green.

1. Apologies

Apologies had been received from Lucy Hobbs, Emma Plumley, Rachael Franklin, Kerry O'Connor, Helen Caines, Elena Nicoara and Helen Harrow.

2. Minutes of Previous Meeting

The minutes of the last meeting had been circulated to all members. The committee adopted the minutes and these were signed by SA

3. Action points from last meeting

No actions from the previous meeting

4. Treasurers Report

KP reported to SA who reported to those in attendance that the current bank balance was £7,766.37

• Incoming	
Christmas Fair stall fee	£10.00
• Outgoing	
Helen Harrow – AGM paper plates & Napkins	£3.14
Even Nicoara – Crackers and bread	£12.44
Ann Wells – Lets Get Cooking	£21.81
100 Club Winnings	£14.50
Sarah Adams – Refreshments AGM	£10.58
Harvey & Snowdon – Barn Survey	£432.00
Morgan & Mark – Truckle Stop – Cheese	<u>£61.23</u>
	£555.70
• Promised Funds	
Quiet Garden (£2993.40 + gift aid, 3 Peaks)	£3,000.00
Parentkind 2020	£105.00
Parallel bars	£TBA
100 Club Winnings	£73.50
Pantomime	<u>£799.00</u>
	£3,977.50
• Balance Remaining	£3,788.87

Initialled by Committee Chair_____

5. Matters Arising

IT & Digital Equipment – screens had now been purchased with our donation and contribution from the school. It was agreed if funds allowed to help purchase the remaining screens required so all screens were purchased within a close timescale.

School Grounds Project

Barn – we had carried out a survey on the barn. A copy of this is available on request. The survey deemed the barn structurally safe. If this was to be used as a classroom, various improvements would have to be made and these were listed in the survey. LS said it would be lovely if we could make this into a music room as currently lessons were held in the library. The library was a nice place to work it, but the space had to be shared with lessons. In the near future we could obtain quotes for the works required and then look into funding available for this.

We had received £250 from Wessex Water together with a further donation from Mr Willoughby's department at Wessex Water. Many thanks to Mr Willoughby for applying for this for us. This will be used towards the repair of the fence around the pond.

K O'F has applied to receive hedgerow from the Woodland Trust, which should arrive around Feb/March time. We will be arranging a tree planting day as per previous years. Shaftesbury Tree Group would like to visit school as they are recording all trees planted and could possibly help out on the tree planting day.

TG also suggested planting some Hazel Coppice at the top part of the stumping ground to provide shade in the stumping ground. TG will speak to Mr Salisbury regarding this.

We have £3,000 gift aid for the quiet garden, K O'F will also continue to apply monthly to Persimmon for funding towards the quiet garden. SA will message Mr Salisbury and Mrs Howard to see how plans are coming along.

K O'F also reported the school received the £500 worth of outdoor equipment that we applied for from Learning Through Landscapes.

Bags2School – the following dates had been booked in 14th November 2019 and 5th March 2020. SA will post on Claslist and Facebook.

School Tea Towel – the children have drawn some lovely portraits of themselves. We have ordered 250 and they work out at £3.12 each. It was decided that we would sell these for £5 each. These will be with us for the Christmas Fair but will also be available via Claslist.

Upcoming Events

Pantomime – 28th November 2019 and Non Uniform Day for £1

Christmas Fair – 29th November 2019 – 3.30pm to 5pm (more details below)

Children's Disco – 17th January 2020

Quiz Night – 28th February 2020

Tree Planting day – March 2020 and also Non Uniform Day for bingo prizes

Easter Bingo – 2nd April eyes down 6.30pm

Cinema Afternoon – May 2020

VE Day Celebration – 7th May 2020 (more details below).

Summer Fair – Friday 19th June 2020

Camp Out – Saturday 20th June 2020

A discussion was had about having a circus instead of a Summer Fair. Those present at the meeting looked at the figures required to make a profit and thought that this could be a viable. SA will contact Mr Salisbury with regards to various conditions of holding the circus at the school. If this was possible, it was suggested for 2020 to give us maximum time to promote the event.

Christmas Fair – Class stalls had been distributed to Class Reps. It was decided at the meeting that as a reminder to parents of donations we would need to make the fair a success, we would send home a recyclable paper bag containing the following:-

- ❖ Bear label – for a clean bear to be renamed.
- ❖ Plate – for donation of cake to the café.
- ❖ Jar – with instructions of how to make a Jingle Jar.
- ❖ Present label – for an unwanted present to be donated to our Secret Santa Shop.
- ❖ Wine label – for donation to the Water & Wine stall.

The idea is to **RE-CYCLE, RE-USE & RE-HOME** so parents do not need to pay out for items to be donated.

SA will make a list of jobs that need doing and allocate.

VE Day Celebrations – SA suggested inviting residents from local care homes for afternoon tea and a war time sing along with the school children. Parents could also come along. K O'F also suggested that perhaps Claire Ryley from the museum could help organise and maybe attend school in the morning to talk about VE Day. Children could also dress up from that era. SA and LS will liaise with regards to organising this along with Mr Salisbury.

6. **AOB**

Ms Saunders had requested the PTFA to purchase 10 thesauruses for Year 6 at approximately £5 each. She would also like to purchase some books that have since gone missing from the bundle purchased for the reading challenge. Those at the meeting agreed. *(Afternote: SA confirmed this purchase with the committee).*

TG requested to hold another Second Hand Uniform Sale. These will be held on parents evening this year. SA will post on Claslist and get an email sent.

7. **Date of Next Meeting** – Thursday 9th January 2020, 7.30pm @ The Half Moon